

**Forth Naturalist & Historian Privacy Notice  
(updated 05/18)**

The Forth Naturalist & Historian takes your privacy very seriously and has taken steps to comply with new data protection legislation (the GDPR) which comes into force on 25<sup>th</sup> May 2018. This applies to the personal information you have given us.

**How we will use your information ...**

- Administer your membership
- Keep you informed of events and news
- Hold information securely and never sell it or pass it on to a third party

The information we currently hold will be used for these purposes.

**What are your rights?**

- Unsubscribe at any time by post or email and your details will be deleted. Deletion will be confirmed to you.
- If at any point you believe your stored information is incorrect you may request to see this information and have it corrected or deleted
- If you wish to raise a complaint on how we have handled your personal data, you can contact us to investigate (fnh@stir.ac.uk)
- If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law you can raise a complaint with the Information Commissioner's Office

Please keep this notice for future reference but it will also be available at <http://www.fnh.stir.ac.uk>.

If you need to update your details, please complete the form below and return by post or email to [fnh@stir.ac.uk](mailto:fnh@stir.ac.uk).

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**Update personal details for FNH**

**Name:**

**Address:**

**Phone:**

**Email:**

**Journal subscriber**

**Conference attendee**

Signature

Date

The Membership Secretary, FNH  
3 Alexander Dr.  
Bridge of Allan  
FK9 4QB